

**HARRIET DAVIS TRUST**  
**Conditions of Booking**

1. The Trust does not allow bookings to be made from year to year, but contacts all the families known to it in September each year. Attempts are then made to meet all the demand, which is very difficult in the school holiday periods. Families who are not tied to these weeks are encouraged to apply for other dates. Also during the school holidays the Trustees are anxious to ensure that children who need the equipment provided are given priority.  
Disabled adults, their families and carers can only be accommodated outside of the main holiday periods. Bookings are usually only for one week's duration but applications for two weeks can sometimes be considered outside of the main holiday periods.
2. Harriet's House and Giltar View are normally available from **2pm** on Saturday until **10am** the following Saturday. The Wheelabout and Caerwen are available from **3pm**. These times must be adhered to strictly to enable the houses to be prepared for the next family. It is not possible to check everything between lettings so it is very important to report any breakages or faults to the family helper as they occur. Families are asked to advise their approximate time of arrival, as they will be met by the Family Helper who will assist with settling in. Families must appreciate that the Family Helpers are not employed as care assistants as the needs of each child vary so much. Families should leave the properties in the condition they would wish to find them
3. There may be a charge for breakages, this is rarely imposed but in order to keep the letting fees down it might be necessary.
4. The Trust cannot be held responsible for any accident, loss or damage which may be sustained by any hirer, member of his her party or their property however caused. Hirers are requested to use the houses and equipment with care as everything has been provided through charitable donations and fund raising.
5. The Trust is unable to arrange Holiday Cancellation Insurance, hirers are therefore requested to contact the Trust as soon as it becomes apparent that a cancellation will be necessary. Hiring fees are kept to an absolute minimum, but this policy depends, in part, on maximum use of the properties. In the event of unavoidable cancellation the hiring fee, less the deposit, will be refunded.
6. The houses are available to families with disabled children under 21 years of age during the school holidays. Maximum number of people staying in each property is:

<b>Harriet's House</b>	<b>7</b>
<b>Giltar View</b>	<b>8</b>
<b>The Wheelabout</b>	<b>10</b>
<b>Caerwen</b>	<b>6</b>
7. Bookings are made on the understanding that the houses will be placed at the disposal of the hirers on the date stated on the Booking Form. If this is not possible through circumstances not under the control of the Trust (e.g. fire, theft, damage etc.) all fees paid will be refunded and hirers will have no claim against the Trust.
8. Complaints not reported to the Trust or its Family Helpers before leaving the premises at the end of the hiring and subsequently confirmed to the Trust in writing cannot be entertained.
9. A non-returnable deposit of 20% of the hiring fee is required on booking and the balance becomes due 14 days prior to the commencement of the holiday.
10. Neither The ' Wheelabout' or ' Harriet's House' are on main sewers, please be careful what is flushed as the drains block easily.
11. Pets are not allowed in any of the Trust's properties.
12. The doors to the swimming pool at 'The Wheelabout' must be kept locked when the pool is not in use. All children using the pool must be supervised at all times and no one may use the pool alone.
13. Smoking is not permitted in any of the Trust's properties.
14. **Towels are not provided at any of the properties.**
15. We would request that visitors from Care Homes are to bring their own bed linen.

Telephone 01834 845197  
Registered Charity 1015096